

Incorporated Village of Munsey Park
1777 Northern Boulevard
Manhasset, New York 11030
516-365-7790

I hereby apply to inspect the following record(s):

I hereby declare, under penalty of perjury, that the above information is or is not (check one) being used for solicitation or fund-raising purposes.

Signature _____ Telephone Number _____

Print Name _____

Representing _____ Email _____

Mailing Address _____ Date _____

FOR AGENCY USE ONLY

APPROVED:

DENIED (for reasons stated below):

Your request cannot be responded to for the following reasons:

- _____ Your request is not sufficiently specific for me to identify the record(s) with reasonable certainty. You may renew the request with additional details.
- _____ Disclosure of a portion/all the information would be an unwarranted invasion of personal privacy.
- _____ A portion/All of the requested record(s) are exempt from release by statute.
- _____ A portion/All of the record(s) requested involve contract negotiations and are not disclosable.
- _____ A portion/All of the record(s) sought are intra-agency or inter-agency materials exempt from disclosure.
- _____ The record(s) cannot be released for the following reasons:

Signature _____ Title _____ Date _____

NOTICE: You have the right to appeal a denial of this application within 30 days. The head of this agency must fully explain the reasons for such denial in writing within ten business days of receipt of an appeal.

I hereby appeal:

Name _____ Date _____